

MUSCONETCONG SEWERAGE AUTHORITY



Commissioners' Meeting
February 23,2023

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE BUDD LAKE, NJ 07828

Vice Chairman Sylvester called the meeting to order at 7:44PM. The Pledge of Allegiance to the Flag, and the announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act" were done during the 2023 MSA Re-Organization Meeting prior to the Regular Meeting.

Members Present: Andrew Cangiano, Michael Grogan, Brian McNeilly, Melanie Michetti, Anthony Riccardi, Thomas Romano, Joseph Schwab, Elmer Still, Jack Sylvester

Members Absent: Steven Rattner, Richard Schindelar

Others Present: Patrick Dwyer – Esq., Jilliam Martucci – Office Manager, James Schilling – Executive Director, James Wancho - PE

Others Absent: Thomas Carroll – QPA

Attendance Roll Call:

Mr. Cangiano	Present	Mr. Riccardi	Present
Mr. Grogan	Present	Mr. Romano	Present
Mr. McNeilly	Present	Mr. Schindelar	Absent
Mrs. Michetti	Present	Mr. Schwab	Present
Chairman Rattner	Absent	Mr. Still	Present
		Mr. Sylvester	Present

Date/Time Call to Order: Thursday February 23, 2023 – 7:30PM

Others Present: ~~Tom Carroll~~, Pat Dwyer, James Wancho, James Schilling, Jilliam Martucci

<u>Motion / Resolution</u>	<u>Cangiano</u>	<u>Grogan</u>	<u>McNeilly</u>	<u>Michetti</u>	<u>Rattner</u>	<u>Riccardi</u>	<u>Romano</u>	<u>Schindelar</u>	<u>Schwab</u>	<u>Still</u>	<u>Sylvester</u>
Attendance	Present	Present	Present	Present	Absent	Present	Present	Absent	Present	Present	Present
Regular Meeting Minutes: 01.26.2023 ALL IN FAVOR	Second Abstain	Aye	Aye	Aye	Absent	Abstain	Aye	Absent	Aye	Motion Aye	Aye
2022 Budget vs Actual ROLL CALL	Yes	Yes	Yes	Second Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes
December, 2022 Balance Sheet ROLL CALL	Yes	Yes	Yes	Second Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes
2023 Budget vs Actual ROLL CALL	Yes	Yes	Yes	Second Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes
January, 2023 Balance Sheet ROLL CALL	Yes	Yes	Yes	Second Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes
Pending Vouchers February 16, 2023 ROLL CALL	Yes	Second Yes	Motion Yes	Yes	Absent	Yes	Yes	Absent	Yes	Yes	Yes
Correspondence ROLL CALL	Yes	Yes	Yes	Yes	Absent	Yes	Motion Yes	Absent	Second Yes	Yes	Yes
Directors Report, Maintenance & Repairs Office Managers Report February, 2023 Flow Data – Jan, 2023 ALL IN FAVOR	Aye	Aye	Aye	Aye	Absent	Second Aye	Aye	Absent	Aye	Motion Aye	Aye
Engineers Report- February, 2023 ALL IN FAVOR	Aye	Second Aye	Aye	Aye	Absent	Aye	Motion Aye	Absent	Aye	Aye	Aye
New Business:											
Resolution # 23-07 ROLL CALL	Second Yes	Yes	Yes	Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes
Resolution # 23-08 ROLL CALL	Yes	Yes	Yes	Yes	Absent	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
Resolution # 23-09 ROLL CALL	Yes	Yes	Yes	Yes	Absent	Yes	Motion Yes	Absent	Second Yes	Yes	Yes
Resolution # 23-10 ROLL CALL	Motion Yes	Second Yes	Yes	Yes	Absent	Yes	Yes	Absent	Yes	Yes	Yes
Resolution # 23-23 ROLL CALL	Motion Yes	Yes	Yes	Yes	Absent	Second Yes	Yes	Absent	Yes	Yes	Yes
Old Business:											
Resolution # 23-06 NO ACTION TAKEN	----	----	----	----	Absent	----	----	Absent	----	----	----
Closed Session: 08:16 pm ALL IN FAVOR	Aye	Aye	Second Aye	Aye	Absent	Aye	Aye	Absent	Motion Aye	Aye	Aye

<u>Motion / Resolution</u>	<u>Cangiano</u>	<u>Grogan</u>	<u>McNeilly</u>	<u>Michetti</u>	<u>Rattner</u>	<u>Riccardi</u>	<u>Romano</u>	<u>Schindelar</u>	<u>Schwab</u>	<u>Still</u>	<u>Sylvester</u>
Open Session: 08:53 pm ALL IN FAVOR	Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye	Absent	Aye	Second Aye	Aye
Adjournment: 08:53 pm ALL IN FAVOR	Aye	Aye	Motion Aye	Second Aye	Absent	Aye	Aye	Absent	Aye	Aye	Aye

Vice Chairman Sylvester open and closed the meeting to the public.

The “Regular” meeting minutes of January 26, 2023, accepted on a motion offered by Mr. Still, seconded by Mr. Cangiano and the affirmative all in favor vote of members present. All In Favor Vote:

Mr. Cangiano	Abstain	Mr. Riccardi	Abstain
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Absent	Mr. Still	Aye
		Mr. Sylvester	Aye

Comments:

- None

The Financial Reports for December 2022 were accepted on a motion offered by Mr. Romano, seconded by Mrs. Michetti, and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Absent	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

Financial Reports – 2022

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02/16/23

Accrual Basis

Musconetcong Sewerage Authority Profit & Loss Budget vs. Actual

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	109,821.00	-109,821.00	0.0%
Interest	5,096.03			
Trustee passdown	3,402,766.02	4,846,821.00	-1,244,052.98	73.2%
Total Income	3,408,464.05	4,756,842.00	-1,346,177.95	71.7%
Gross Profit	3,408,464.05	4,756,842.00	-1,346,177.95	71.7%
Expense				
66008 - Reconciliation Discrepancies	10.10			
Personnel Services				
B-1 - Administrative-S&W	175,971.49	176,840.00	-868.51	99.6%
B-14 - Operating-S&W	674,313.31	875,000.00	-696.69	99.9%
Total Personnel Services	850,284.80	851,840.00	-1,355.20	99.8%
Employee Benefits				
B-6 - Pension	127,906.46	114,000.00	13,906.46	112.2%
B-8 - Social Security	63,342.27	66,458.00	-3,115.73	95.3%
B-10 - Hosp				
Dental/Vision	9,967.71			
B-10 - Hosp - Other	181,494.00	200,000.00	-18,505.00	90.7%
Total B-10 - Hosp	191,461.71	200,000.00	-8,538.29	95.7%
B-11 - Disability Insurance	5,758.45	10,000.00	-4,241.55	57.6%
B-6 - Unemployment	6,610.48	7,000.00	-389.52	94.4%
Total Employee Benefits	395,079.37	397,458.00	-2,378.63	99.4%
Administration Expenses				
B-2 - Administrative-OE	35,780.31	40,000.00	-8,219.69	84.5%
Total Administration Expenses	33,780.31	40,000.00	-6,219.69	84.5%
Operations and Maintenance				
B-3 - Legal	21,889.94	35,000.00	-13,110.06	62.5%
B-4 - Audit	7,475.00	20,000.00	-12,525.00	37.4%
B-5 - Engineer				
NJPDES Permit	-7,500.00			
B-5 - Engineer - Other	35,150.44	35,000.00	150.44	100.4%
Total B-5 - Engineer	27,650.44	35,000.00	-7,349.56	79.0%
B-15 - Telephone	10,529.97	25,000.00	-14,470.03	42.1%
B-16 - Electric	450,390.39	450,000.00	-619.51	97.6%
B-17 - Propane/Fuel Oil	29,785.80	30,000.00	-214.20	99.3%
B-16 - Supplies/Chemicals	172,415.31	200,000.00	-27,584.69	86.2%
B-27 - Laboratory Supplies	5,950.74	8,000.00	-2,049.26	74.4%
B-13 - Office	28,498.17	30,000.00	-1,501.83	95.0%
B-31 - External Services	59,944.55	75,000.00	-15,055.45	93.3%
B-28 - Education/Training	11,945.32	12,000.00	-54.68	99.5%
B-25 - Laboratory Fees	18,589.15	20,000.00	-3,410.85	92.9%
B-19 - Maintenance/Repairs	173,556.14	204,000.00	-30,443.86	85.1%
B-20 - Insurance	130,852.00	120,000.00	10,852.00	109.0%
B-24 - NJDEP Fees	19,177.92	25,000.00	-5,822.08	76.7%
B-12 - Trustee Admin Fee	14,490.00	25,000.00	-10,510.00	58.0%
B-23 - Permit Appl/Compliance Fees	31,781.88	25,000.00	6,781.88	127.1%
B-21 - Equipment	47,503.24	70,000.00	-22,496.76	67.9%
B-26 - Sludge Disposal	833,653.65	810,000.00	23,653.65	102.8%
B-22 - Contingency	0.00	4,000.00	-4,000.00	0.0%
Total Operations and Maintenance	2,104,069.41	2,233,000.00	-128,930.59	94.2%
Debt Service				
Debt Svs - Principal Payment	392,777.66			
Debt Svs - Interest Payment	328,535.55	724,723.00	-724,723.00	0.0%
Debt Service - Other	0.00			
Total Debt Service	721,313.21	724,723.00	-3,409.79	99.5%
Reserves				
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
Total Reserves	0.00	400,000.00	-400,000.00	0.0%
Misc. Income	-86.25			
Operating Refund	-163.90			
Pension Reimbursement	-11,183.25			
PERS	-4,371.92			
Total Expense	4,068,731.88	4,846,821.00	-658,089.12	88.0%
Net Ordinary Income	-680,267.83	109,821.00	-790,088.83	-619.4%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	11,531.03			
Total Other Income	11,531.03			
Other Expense				
Bank Fee	-40.00			
Total Other Expense	-40.00			
Net Other Income	11,571.03			
Net Income	-668,696.80	109,821.00	-778,517.80	-699.9%

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
OA 8169 - Operating Acct TD - 8169	1,215,741.19
PR 3717 - Payroll Account TD - 3717	-1,308.87
CI 5030 - Capital Improvement TD - 5030	1,260,728.27
ES 3226 - Escrow Account TD Bank - 3226	10,134.24
RR 1360 - Renewal & Replacement TD -1360	651,364.65
Petty Cash	100.00
Total Checking/Savings	3,136,858.58
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	6,227,473.57
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,552.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	30,432,761.37
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	-1,090.36
Total Accounts Payable	-1,090.36
Other Current Liabilities	
NJIB Note Payable	9,186,498.00
Accrued Payroll Liabilities	
Garnishment	302.14
VAIC	626.00
PERS - Contributions	110,397.18
PERS - Loans	117,457.85
PERS - Insurance	13,496.72
Union Dues	940.81
Accrued Payroll Liabilities - Other	-47,699.60
Total Accrued Payroll Liabilities	193,738.38
Escrow Deposits Payable	
Matrix Mount Olive	2.60
271 KH - 271 Kings Hwy - Adler WH	2,036.25
40 - Bank Street Crown Walk Urban Re	1,825.00
14 - Bank Street Crown Walk Urban Re	12.50
QC - QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	966.00
Crownpoint Multifamily Project	964.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	11,604.84

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2022

	Dec 31, 22
Compensated Absences Payable	61,681.72
Accrued Interest Payable	26,072.79
Accounts Payable - Pension	90,223.82
Accrued Liabilities	47,771.68
Total Other Current Liabilities	9,437,143.59
Total Current Liabilities	9,436,053.23
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unmort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,841,330.38
Total Liabilities	13,977,373.61
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
365 PFE - Contract 365 Plant Process Eval	43,944.51
360 - Contract 360 HVAC & Roofs	
360 IB - Contract 360 HVAC/Roofs-NJIBank	23,333.75
360 PSS - Contract 360 HVAC Roofs PSS	95,014.06
Total 360 - Contract 360 HVAC & Roofs	119,347.81
Contract 295 - Tertiary Tmt	
295 PSS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	1.08
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	1,068.00
Total Contract 300 Influent Screening	1,973.13
AS - Air Sampling	
350 - Contract 350 - PCSIU	1,821.68
325 - Contract 325 - SC 3&4	1,122.50
330 - Contract 330 QT 1	11,094.10
310 - Contract 310 Phase II Air Perm	9,776.65
Telecommunications Project	4,460.92
305 - Contract 305 NJ99 Application	48.62
295 - Contract 295 - SC #1 & 2	93,601.49
270 - Contract 270 Thickener	8,843.08
280 - Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	31,453.09
Total B-29 Capital Improvements	352,427.77
B-30 Renewal and Replacement	
335 - Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	563,537.91
Total B-30 Renewal and Replacement	592,571.58

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2022

	Dec 31, 22
Operations	50,000.00
Total Restricted	1,074,251.35
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 - Opening Bal Equity	-8,804,361.87
32000 - Retained Earnings	-2,819,792.98
Net Income	297,893.30
Total Equity	16,455,387.76
TOTAL LIABILITIES & EQUITY	30,432,761.37

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The Financial Reports for January 2023 were accepted on a motion offered by Mr. Romano, seconded by Mr. Michetti, and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Absent	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

Financial Reports – 2023

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Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January 2023

	Jan 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	119,889.00	-119,889.00	0.0%
Interest	10,582.93	4,480,000.00	-3,369,417.07	25.0%
Trustee passdown	1,120,000.00			
Total Income	1,130,582.93	4,599,889.00	-3,469,306.07	24.6%
Gross Profit	1,130,582.93	4,599,889.00	-3,469,306.07	24.6%
Expense				
Personnel Services				
B-1 - Administrative-S&W	6,731.12	180,000.00	-173,268.88	3.7%
B-14 - Operating-S&W	29,261.04	668,000.00	-638,738.96	4.4%
Total Personnel Services	35,992.16	848,000.00	-812,007.84	4.2%
Employee Benefits				
B-9 - Pension	6,744.48	110,000.00	-103,255.52	6.1%
B-8 - Social Security	2,282.83	60,000.00	-57,717.17	3.8%
B-10 - Hosp				
Dental/Vision	169.27			
B-10 - Hosp - Other	19,368.64	220,000.00	-200,631.36	8.8%
Total B-10 - Hosp	19,537.91	220,000.00	-200,462.09	8.9%
B-11 - Disability Insurance	1,601.68	10,000.00	-8,398.32	16.0%
B-6 - Unemployment	418.60	7,000.00	-6,581.40	6.0%
Total Employee Benefits	30,583.50	407,000.00	-376,416.50	7.5%
Administration Expenses				
B-2 - Administrative-OE	23,389.18	40,000.00	-16,610.82	58.5%
Total Administration Expenses	23,389.18	40,000.00	-16,610.82	58.5%
Operations and Maintenance				
B-3 - Legal	784.00	35,000.00	-34,216.00	2.2%
B-4 - Audit	0.00	20,000.00	-20,000.00	0.0%
B-5 - Engineer	0.00	35,000.00	-35,000.00	0.0%
B-15 - Telephone	606.96	15,000.00	-14,393.04	4.0%
B-16 - Electric	0.00	500,000.00	-500,000.00	0.0%
B-17 - Propane/Fuel Oil	0.00	30,000.00	-30,000.00	0.0%
B-18 - Supplies/Chemicals	8,781.05	225,000.00	-216,218.95	3.9%
B-27 - Laboratory Supplies	2,350.00	8,000.00	-5,650.00	28.1%
B-13 - Office	2,903.54	30,000.00	-27,096.46	9.3%
B-31 - External Services	7,318.85	75,000.00	-67,681.15	9.8%
B-28 - Education/Training	299.00	15,000.00	-14,701.00	2.0%
B-25 - Laboratory Fees	0.00	20,000.00	-20,000.00	0.0%
B-19 - Maintenance/Repairs	24,855.51	200,000.00	-175,144.49	12.4%
B-20 - Insurance	71,654.00	135,000.00	-63,346.00	53.1%
B-24 - NJDEP Fees	250.00	25,000.00	-24,750.00	1.0%
B-12 - Trustee Admin Fee	1,245.00	15,000.00	-13,755.00	8.3%
B-23 - Permit Appl/Compliance Fees	1,691.60	25,000.00	-23,308.40	6.8%
B-21 - Equipment	0.00	70,000.00	-70,000.00	0.0%
B-26 - Sludge Disposal	0.00	1,095,370.00	-1,095,370.00	0.0%
B-22 - Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	122,499.51	2,598,370.00	-2,475,870.49	4.7%
Debt Service				
Debt Svs - Principal Payment	18,271.63			
Debt Svs - Interest Payment	9,542.50			
Debt Service - Other	0.00	306,519.00	-306,519.00	0.0%
Total Debt Service	27,814.13	306,519.00	-278,704.87	9.1%
Reserves				
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
Total Reserves	0.00	400,000.00	-400,000.00	0.0%
Total Expense	240,278.48	4,599,889.00	-4,359,610.52	5.2%
Net Ordinary Income	890,304.45	0.00	890,304.45	100.0%

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Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January 2023

	Jan 23	Budget	\$ Over Budget	% of Budget
Net Income	890,304.45	0.00	890,304.45	100.0%

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of January 31, 2023

	Jan 31, 23
ASSETS	
Current Assets	
Checking/Savings	1,456,769.74
CA 8189 - Operating Acct TD - 8189	29,448.46
PR 3717 - Payroll Account TD - 3717	1,301,498.85
CI 8301 - Capital Improvement TD - 8030	16,134.34
Es 3226 - Escrow Account YD Bank - 3226	651,394.65
RR 1336 - Renewal & Replacement TD -1336	103.00
Petty Cash	3,496,512.84
Total Checking/Savings	3,496,512.84
Other Current Assets	
NJIB Note Receivable	3,060,436.00
Prepaid Expenses	179.99
Total Other Current Assets	3,060,614.99
Total Current Assets	6,557,127.83
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,771,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,750.00
Total Fixed Assets	23,876,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	30,792,417.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20090 - Accounts Payable	26,505.02
Total Accounts Payable	26,505.02
Other Current Liabilities	
NJIB Note Payable	9,192,377.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	275.00
PERS - Contributions	112,457.73
PERS - Loans	118,847.63
PERS - Insurance	13,632.11
Union Dues	-1,016.41
Accrued Payroll Liabilities - Other	-47,699.60
Total Accrued Payroll Liabilities	198,598.60
Escrow Deposits Payable	
Matrix Mount Olive	5,002.60
271 KH - 271 Kings Hwy - Adler WH	2,036.25
40 - Bank Street Crown Walk Urban Re	1,825.00
34 - Brk Street Urban Renewal LLC	12.50
QC - QuickChak Roadbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roadbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,546.49
Total Escrow Deposits Payable	16,604.84

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of January 31, 2023

	Jan 31, 23
Compensated Absences Payable	61,881.72
Accrued Interest Payable	26,072.79
Accounts Payable - Pension	-60,223.62
Accrued Liabilities	47,771.68
Total Other Current Liabilities	9,450,882.81
Total Current Liabilities	9,477,387.83
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	10,200.00
Unmort Gain on Refunding 2007	991,342.00
Def. Pension Inflows	
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	14,018,708.21
Equity	
Net Investment in Capital Asset	22,689,413.66
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	95,000.00
B-29 Capital Improvements	
365 PPE - Contract 365 Plant Process Eval	43,944.51
360 - Contract 360 HVAC & Roofs	
360 IB - Contract 360 HVAC/Roofs-NJIBank	23,333.75
360 PBS - Contract 360 HVAC Roofs PBS	96,014.06
Total 360 - Contract 360 HVAC & Roofs	119,347.81
Contract 295 - Tertiary Tint	
295 PBS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.30
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tint	1,027.60
Contract 300 Influent Screening	
300 PBS - Contract 300 Infl Scr - PBS	1.08
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	1,808.00
Total Contract 300 Influent Screening	1,973.13
A8 - Air Sampling	
360 - Contract 360 - PCSIU	1,821.58
326 - Contract 326 - SC 3&4	1,125.60
330 - Contract 330 GT 1	11,694.10
310 - Contract 310 Phase III Air Perm	9,778.85
Telecommunications Project	1,460.92
305 - Contract 305 NJIB Application	48.82
265 - Contract 265 - SC #1 & 2	93,801.49
270 - Contract 270 Thickeners	8,843.08
260 - Contract 260 PC 62	21,342.49
B-29 Capital Improvements - Other	-9,940.91
Total B-29 Capital Improvements	311,023.77
B-30 Renewal and Replacement	
335 - Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	563,537.91
Total B-30 Renewal and Replacement	592,571.58

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11:36 AM
02/16/23
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of January 31, 2023

	Jan 31, 23
Operations	50,000.00
Total Restricted	1,032,847.35
Unrestricted	
Designated	-107,876.00
Undesignated	836,952.10
Total Unrestricted	727,974.10
3600 - Opening Bal Equity	-4,694,351.67
33000 - Retained Earnings	-2,531,939.68
Net Income	369,725.66
Total Equity	15,773,709.42
TOTAL LIABILITIES & EQUITY	30,792,417.63

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The **Pending Vouchers** for February 16, 2023, were approved for payment on a motion offered by Mr. McNeilly, seconded by Mr. Grogan and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Absent	Mr. Still	Yes
		Mr. Sylvester	Yes

Comments:

- None

Musconetcong Sewerage Authority

Through February 16, 2023

	Name	Memo	Split	Amount
OPERATING:	American Wear	Uniform Service 01.10.23-02.15.23	B-31 - External Services	945.60
	AmeriGas Propane	Invoice 3145565646, 3146135741	B-17 - Propane/Fuel Oil	2,749.90
	Aqua Pro-Tech Laboratories	Invoice 237101179	B-25 - Laboratory Fees	284.00
	Aqua Pro-Tech Laboratories	Invoices 237101194, 237101193	B-25 - Laboratory Fees	2,999.00
	Aqua Pro-Tech Laboratories	Invoice 237101539, 237101543	B-25 - Laboratory Fees	866.00
	Aqua Pro-Tech Laboratories	Invoices 237101544, 237101545	B-25 - Laboratory Fees	1,393.00
	Aqua Pro-Tech Laboratories	Invoice 237101643, 237101642	B-25 - Laboratory Fees	2,705.00
	Aqua Pro-Tech Laboratories	Invoice 237101551, 237101552	B-25 - Laboratory Fees	1,721.00
	Blue Diamond Disposal, Inc.	Invoice 687930 - Monthly Trash	B-31 - External Services	453.00
	Business Machine Technology	Invoice(s) 2366879, 2366878	B-31 - External Services	4,322.10
	Business Machine Technology	Invoice(s) 2367131, 2367132	B-31 - External Services	962.10
	Cintas First Aid & Safety	Invoice 5142889585 & 92103765	B-31 - External Services	255.23
	ERA	Invoice 958596	B-25 - Laboratory Fees	577.81
	Grainger	Invoice # 9575961223 & 9569795	B-19 - Maintenance/Reps	441.76
	Grainger	Invoice # 9590953817 & 9591942	B-19 - Maintenance/Reps	1,801.45
	Hach Company	Invoice # 13448464 & 13443086	B-27 - Laboratory Supply	133.94
	JCP&L	Invoice 95009966261	B-16 - Electric	5,438.04
	Jilliam Martucci	2023 Vision/Dental Reimburse	B-10, B-2	76.12
	JW Topping & Assoc.	Travel Accident Policy 03.10.2022	B-20 - Insurance	1,000.00
	Maryland Biochemical Co., Inc	Invoice 1RR1068	B-18 - Supplies/Chemical	7,275.00
	McMaster-Carr Supply Co.	Invoice 92132933	B-19 - Maintenance/Reps	185.55
	Napa Auto Parts	Invoice # 5720-580151	B-19 - Maintenance/Reps	428.80
	Netcong Hardware Co.	January/February 2023 Statemen	B-18 - Supplies/Chemical	66.95
	NJWEA	NJWEA/Frank S. Miller 50th Annu	B-2	700.00
	Nusbaum, Stein,Goldstein,Brc	Invoice 32969, 32970	B-3, B-23	8,240.60
	Office Concepts Group	Invoice 1113273-0	B-13 - Office	1,106.47
	One Call Concepts, Inc.	Invoice 3015441	B-2 - Administrative-OE	41.47
	Parkhurst Distributing Co., Inc	Invoice 854140	B-19 - Maintenance/Reps	2,759.05
	Passaic Valley Sewerage Con	Invoice 521458- Liquid Waste Ac	B-26 - Sludge Disposal	38,183.60
	PMZ Landscaping	Invoice # 18454	B-18 - Supplies/Chemical	1,400.00
	PS&S	Invoice # 158594 - Development	B-2 - Administrative-OE	601.25
	PS&S	Invoice # 158592 - General Cons	B-5 - Engineer	1,492.50
	R&J Control, Inc.	Invoice E2300238	B-19 - Maintenance/Reps	640.00
	R&J Control, Inc.	Invoice E2300328 & E2300329	B-19 - Maintenance/Reps	3,459.88
	Rattner, Steven	2022 NJLM Registration	B-2 - Administrative-OE	70.00
	Reiner Pump Systems, Inc.	Invoice # KCP384SO-NJ	B-19 - Maintenance/Reps	1,960.00
	Reiner Pump Systems, Inc.	Invoice # KCP391NJ	B-19 - Maintenance/Reps	1,886.00
	Reiner Pump Systems, Inc.	Invoice # KCP379NJ	B-19 - Maintenance/Reps	3,760.00
	Reiner Pump Systems, Inc.	Invoice # KC163-NJ	B-21 - Equipment	22,380.00

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	Name	Memo	Split	Amount
	RingCentral	Invoice CD_000524966 - Service	B-15 - Telephone	316.52
	Russell Reid	Invoice 0009663833 - Sludge Ha	B-26 - Sludge Disposal	27,903.40
	S&P Global Ratings	Invoice 11448928	B-2 - Administrative-OE	15,000.00
	Sa's Pizza	Invoice 74066 & 74067	B-31 - External Services	80.60
	Schilling, James	Dental & Mileage Reimburseme	B-2, B-10	400.87
	SteadyFlow Services, Inc.	Invoice 22179	B-27 - Laboratory Supply	2,250.00
	Stonewater	M. Pucilowski Retirement Dinner	B-2 - Administrative-OE	2,613.36
	USALCO	Invoice 20258180	B-18 - Supplies/Chemical	9,222.09
	Water Environment Federation	2023 Annual Memberships - Inv	B-28 Education & Training	299.00
	Wielkotz & Company LLC	2023 Budget Introduction	B-4 - Audit	1,350.00
	Wielkotz & Company LLC	2023 Credit Rating App Prep	B-4 - Audit	306.25
		TOTAL:		185,564.26
CAPITAL:	PS&S	Invoice # 158590 - Air Sampling 1 AS	B-5 - Engineer	507.50
	PS&S	Invoice # 158593 - Plant Process 365 PPE	B-5 - Engineer	6,976.60
	PS&S	Invoice # 158591 - C360 - NJIbar 360 IB	B-29 Capital Improvemen	323.75
	Reiner Pump Systems, Inc.	Invoice # KC160NJ	B-29 Capital Improvemen	39,444.00
		TOTAL:		47,251.85
RENEWAL & REPLACEMENT:	PCS Pump and Process	Invoice 9103 - Meter Chamber M	B-30 Renewal and Repla	29,860.00
		TOTAL:		29,860.00
ESCROW:	PS&S	Invoice # 158589 - Matrix Develo	Matrix Mount Olive	1,008.00
		TOTAL:		1,008.00
PAYROLL:	MSA Payroll	02.03.2023 Payroll	B1, B-14	33,669.00
	MSA Payroll	02.17.2023 Payroll	B1, B-14	32,840.60
		TOTAL:		66,509.60
ONLINE PYMTS & MANUAL CHECKS:	Altice	Confirmation # 16844001	B-15 - Telephone	290.44
	Direct Energy	Confirmation # 2431630	B-16 - Electric	43,228.21
	JCP&L	Confirmation # 94531015	B-16 - Electric	9,440.16
	Local 32	Union 02.01.23-02.28.23	Union Dues	351.00
	Lowe's	Reference # 2316280084	B-19 - Maintenance/Reps	68.24
	NJ American Water	Confirmation # 915311179	B-31 - External Services	2,302.10
	NJSHB	Reference # 03760232	B-10 - Hosp	20,689.32
	NJ Division of Pensions & Ben	Reference # 04654529	B-9 - Pension	6,786.84
	Primepoint Payroll	Invoice 552525	B-31 - External Services	45.50
	Primepoint Payroll	Invoice 554278	B-31 - External Services	122.00
	Shell/WEX	Confirmation # 816902222023	B-17 - Propane/Fuel Oil	495.28
	TD Bank	Confirmation # 20230124MMQFA	Debt Services	21,394.91

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	Name	Memo	Split	Amount
	TD Bank	Confirmation # 20230124MMQFA	Debt Services	7,664.22
	VALIC	Confirmation # 255904	Payroll Liabilities: VALIC	500.00
	VALIC	Confirmation # 259145	Payroll Liabilities: VALIC	500.00
	Verizon Wireless	Confirmation # 2350015010	B-15 - Telephone	337.72
		TOTAL:		114,215.94

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The following **correspondence** for February 2023 was received and filed on a motion offered by Mr. Romano, seconded by Mr. Schwab, and the affirmative all in favor vote of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Absent	Mr. Still	Aye
		Mr. Sylvester	Aye

• **Correspondence:**

- A. TD Bank: Form 1099-Int Tax Year 2022, Statement of Interest Income
- B. State of NJ, DEP: PFAS Administrative Order No. 2023-01
- C. Mount Olive Township: Commercial Disposal Waste, Givaudan Fragrances Corporation
- D. State of NJ, Division of Water Quality Municipal Finance & Construction Element: MSA Wastewater Treatment Plant Improvements – Roof Systems & HVAC Project No. S340384-10, Exemption Letter
- E. BMT: 01/02-2023 PCR Report
- F. State of New Jersey, Office of Quality Assurance: March 2023 Non-Potable Water PT Study
- G. NJ Ibank: Construction Loan Accrued Interest Monthly Statement, 12.31.2022 and 01.31.2023
- H. DCA: LIHWAP – Low Income Household Water Assistance Program
- I. Mott MacDonald: Temporary Backwash Holding Tanks, Borough of Hopatcong – Request for TWA Endorsement
- J. *PS&S: Contract 300, Influent Screening Facilities - Additional Services Proposal/Conveyor Investigation Repair
- K. *NJDEP, Division of Watershed Protection & Restoration: Mount Arlington Borough Wastewater Plan Chapter – 03.16.2023 Meeting 10:00am
- L. *J.A. Montgomery Consulting: NJUAIJF, Loss Control report
- M. *Hartz Mountain Industries, Inc.: Notice of Public Hearing 03.01.2023 at 7:30pm

Comments:

- B: Mr. Schilling stated that he will speak on this matter during the Closed Session.
- I: Mr. Schwab asked about the application, Mr. Schilling stated that Mott MacDonald is representing Roxbury & Hopatcong with regard to their PFAS removal programs. Hopatcong has a TWA permit application in already. Vice Chairman Sylvester asked that we are not accepting this correct? Mr. Schilling stated we will discuss this more in Closed Session.
- H: Mrs. Michetti asked for an explanation on this matter. Mr. Wancho, P.E. explained that a fund is set up for individuals who cannot afford to pay their water bills, documentation must be submitted in order for funding qualification. Mr. Schilling confirmed that this was a formality and sent it to the Member Towns because they have Drinking Water Systems.
- J: Mr. Schwab confirmed with Mr. Wancho, P.E., that he will be discussing this issue.

Monthly Reports:

The Director's Report and Office Manager's Report for the month of February 2023 and Maintenance and Repairs and Flow Data for January 2023 was accepted on a motion offered by Mr. Still, and seconded by Mr. Riccardi, and the affirmative all-in favor vote of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Absent	Mr. Still	Aye
		Mr. Sylvester	Aye

Comments:

- Mr. Schilling stated that we did very well on a loss control report earlier in the month.
 - Mr. Schilling also advised that Commissioners will be offered the annual MEL Training for Elected Officials at the April 2023 MSA Board Meeting.

- Vice Chairman Sylvester offered accolades to Mr. Schilling & Ms. Martucci for the coordination of Commissioner Pucilowski's Retirement Celebration

The Engineer's Report for the month of February 2023 was accepted on a motion offered by Mr. Romano, seconded by Mr. Grogan, and the affirmative all-in favor of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Absent	Mr. Still	Aye
		Mr. Sylvester	Aye

Comments:

- Mr. Wancho, P.E. spoke on the Matrix Application, due to the warehouse and other site improvements in and around the MSA's two easements on the property. Attempting to determine if the force mains have to be relocated, the easement descriptions would have to be re-written to better protect the MSA's infrastructure, current descriptions are very vague.
 - Mr. Schwab stated that as per the easements they would be required to move the mains.
 - Mr. Schilling stated that the two issues at hand are the easements and the multiple owners of the property. Is it prudent to relocate a 50-year-old force main.
 - Mr. Cangiano asked about how much space we have to work should we need to access the line.
 - Mrs. Michetti stated that the revised easement should state MSA is not responsible for roads, lighting etc.
 - There was discussion between Board Members about relocating the line.
 - Vice Chairman Sylvester stated that Counsel should firm up the MSA's prospective on this matter.

Old Business:

Comments:

Resolution No. 23-06 was approved via verbal resolution at the January 26, 2023, MSA Board Meeting.

*See attached resolution

Comments:

- None

New Business:

Resolution No. 23-07 was offered on a motion by Mr. Romano, seconded by Mr. Cangiano, and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Absent	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- None

Resolution No. 23-08 was offered on a motion by Mr. Schwab, seconded by Mr. Romano, and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Absent	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- None

Resolution No. 23-09 was offered on a motion by Mr. Romano, seconded by Mr. Schwab, and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Absent	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- None

Resolution No. 23-10 was offered on a motion by Mr. Cangiano, seconded by Mr. Grogan, and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Absent	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- None

Resolution No. 23-23 was offered on a motion by Mr. Cangiano, seconded by Mr. Riccardi, and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Cangiano	Yes	Mr. Riccardi	Yes
Mr. Grogan	Yes	Mr. Romano	Yes
Mr. McNeilly	Yes	Mr. Schindelar	Absent
Mrs. Michetti	Yes	Mr. Schwab	Yes
Chairman Rattner	Absent	Mr. Still	Yes
		Mr. Sylvester	Yes

*See attached resolution

Comments:

- Mr. Schilling advised that the contractor contacted him February 23, 2023, with a significant personal situation requesting to delay the start date to March 1, 2023.

New Business:

Comments:

- None

Closed Session:

Motion made by Mr. Schwab, seconded by Mr. McNeilly at 08:16pm to enter Closed Session and the all-in favor Vote of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Absent	Mr. Still	Aye
		Mr. Sylvester	Aye

Comments:

- Mr. Schilling stated that he requested Closed Session with regard to discussion of Correspondence B.
- Mr. Schwab stated that he would like to also discuss Contract 300 and possible litigation.

Open Session:

Motion made by Mr. Romano, seconded by Mr. Still at 08:53pm to enter the Open Session and the all-in favor Vote of members present. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Absent	Mr. Still	Aye
		Mr. Sylvester	Aye

Adjournment:

Motion made by Mr. McNeilly, seconded by Mrs. Michetti at 08:43pm and the all-in favor Vote of members present, Chairman Rattner adjourned the meeting at 8:53pm. All In Favor Vote:

Mr. Cangiano	Aye	Mr. Riccardi	Aye
Mr. Grogan	Aye	Mr. Romano	Aye
Mr. McNeilly	Aye	Mr. Schindelar	Absent
Mrs. Michetti	Aye	Mr. Schwab	Aye
Chairman Rattner	Absent	Mr. Still	Aye
		Mr. Sylvester	Aye

Respectfully Submitted:
Jilliam Martucci - Administrative Assistant

RESOLUTION NO. 23-06

Resolution of the Musconetcong Sewerage Authority
Awarding a Contract for the Purchase of Two (2) Pumps
to Reiner Pump Systems, Inc. Utilizing PVSC Co-op Contract #B270-4

WHEREAS the Musconetcong Sewerage Authority ("MSA") has identified a need for new pumps at Pump Station #6 for the continued efficient operation of its wastewater treatment facility; and

WHEREAS pursuant to N.J.S.A. §40A:11-10 the contracting unit may, without advertising for bids, purchase goods or services under a contract entered into with a cooperative purchasing entity; and

WHEREAS the MSA is a member of the North Jersey Wastewater Cooperative Pricing System ("NJWCPS") and the Passaic Valley Sewerage Authority ("PVSC") is the lead agency of the NJWCPS; and

WHEREAS the NJWCPS is a cooperative purchasing entity as set forth in NJAC §5:34-7.4; and

WHEREAS MSA has obtained a Proposal (see attached) dated January 26, 2023 from Reiner Pump Systems, Inc. ("Reiner") to provide two Sulzer/ABS XFP 100E CB1 PE105/4 Wet Pit Submersible Pumps utilizing PVSC Co-op Contract #B270-4 (the "Proposal"); and

WHEREAS MSA desires to utilize the contract obtained by PVSC with Reiner to purchase two pumps; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director is hereby authorized to award a contract to Reiner Pump Systems, Inc. for the purchase of two Sulzer/ABS XFP100E-

-1-

CB1 PE105/4 Wet Pit Submersible Pumps at a total cost of \$22,380.00 as described in their Proposal plus an O&M Manual at no charge; and be it

FURTHER RESOLVED, that the amount of the contract shall not exceed \$22,380.00 without further approval from the Musconetcong Sewerage Authority; and be it

FURTHER RESOLVED, that the award in the amount of \$22,380.00 shall utilize PVSC contract B270-4; and be it

FURTHER RESOLVED, that the Treasurer has certified that funds are available to perform this contract using Budget line B-30 Renewal and Replacement funds; and it is

FURTHER RESOLVED, that the Director, is hereby authorized to take such other actions as are necessary to complete said purchase on behalf of the Musconetcong Sewerage Authority.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

Dated: as of January 26, 2023

SEE ATTACHED PROPOSAL DATED JANUARY 26, 2023

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RESOLUTION 23-07

RESOLUTION AUTHORIZING AN ENERGY AGENT CONTRACT WITH GABEL ASSOCIATES, INC., AND AUTHORIZING THE DIRECTOR OR IN HIS ABSENCE THE CHAIRMAN TO AWARD A CONTRACT AND/OR REJECT BIDS IN RESPONSE TO THE REQUEST FOR BIDS FOR ELECTRIC GENERATION SERVICE ISSUED ON BEHALF OF THE NEW JERSEY SEWERAGE AND MUNICIPAL UTILITY AUTHORITY ELECTRICAL SUPPLY AGGREGATION

WHEREAS, the Musconetcong Sewerage Authority ("Authority") has participated in the formation and implementation of the New Jersey Sewerage and Municipal Utility Authority Electrical Supply Aggregation ("NJSMUAESA"), which is a consortium of New Jersey Sewerage and Municipal Utility Authorities formed for the purpose of soliciting and securing bids on an aggregated basis for electric generation service from licensed electric power suppliers pursuant to the provisions of the "Electric Discount and Energy Competition Act" (P.L. 1999, c.23, N.J.S.A. 48:3-49 *et. seq.*, "the Act"), and thereby and thereby enjoying the benefits of joint purchasing and bulk power purchasing discounts; and

WHEREAS, the existing electric power supply contract(s) for the Authority's electric accounts, awarded and entered as a result of a bid conducted by the NJSMUAESA in March 2022 and then refreshed in July 2022 and August 22, will expire upon the meter read dates in May 2023 for each Authority electric account; and

WHEREAS, the Authority desires to continue its purchase of electric generation service for its electric accounts as a participant in the NJSMUAESA to derive the benefits of bulk purchasing discounts; and

WHEREAS, the NJSMUAESA intends to issue a Request for Bids ("RFB") on or about February 17, 2023 for the purpose of seeking bids for electric generation service from licensed electric power suppliers to replace the current supply contract(s) scheduled to expire in May 2023; and

WHEREAS, as a participant in the NJSMUAESA the Authority requires the services of an "Energy Agent," as defined in the "Electric Discount and Energy Competition Act," to administer the bid process and arrange for the sale of retail electric generation service by a licensed retail electric power supplier to the Authority; and

WHEREAS the Authority previously approved the retention of Gabel Associates, Inc. as the Authority's Energy Agent in connection with the procurement of electricity supply for the Authority's electric accounts; and

WHEREAS, the Energy Agent shall provide the Authority with services, including but not limited to, analyzing the Authority's energy needs, quantifying the Authority's load profile, developing an energy plan for the Authority, preparing bid specifications and, upon approval of the bid specifications, bidding a contract for the supply of electric generation service to the Authority; and

WHEREAS, the Energy Agent shall not receive and monetary compensation directly from the Authority for the services to be provided; and

WHEREAS, the Authority and the Energy Agent agree that the electricity supply contract(s) ("ESC") between the Authority and the awarded supplier(s) shall provide that the awarded supplier pay the Energy Agent a monthly administrative fee for each account served at a rate of \$.0005 per kilowatt-hour for all months of the ESC; and

WHEREAS, it is the NJSMUAESA's intent to receive bid price submittals on or about March 22, 2023 in response to the RFB to be issued on or about February 17, 2023; and

WHEREAS, due to the fact that the electricity market is highly volatile and bid prices will not be guaranteed past 3:00 p.m. on the day that bids are accepted, the award or rejection of bid(s) must be made on the Authority's behalf by its designated representative by no later than 3:00 p.m. on bid day;


NOW, THEREFORE, BE IT RESOLVED that the Musconetcong Sewerage Authority ("Authority") is hereby authorized to participate with the NJSMUAESA for the purpose of securing bids for electric generation service from licensed electric power suppliers for a contract to replace the existing electricity supply contract(s) expiring in May 2023, pursuant to the "Electric Discount and Energy Competition Act" (P.L. 1999, c.23, N.J.S.A. 48:3-49 *et. seq.*, "the Act"), Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.*, and applicable regulations.

BE IT FURTHER RESOLVED that the Authority's Director, or in his absence the Chairman, is hereby authorized to act in his sole discretion as the Authority's designated representative to award a contract for the applicable Bid Group(s) to the low, qualified bidder for the contract term and pricing product deemed most beneficial to the Authority, by executing an Award Letter on the day of bid receipt and subsequently executing the Model Supply Contract, or reject an electricity bid, in conjunction with the NJSMUAESA Request for Bids to be issued on or about February 17, 2023. Such authorization to award a contract to the low bidder as the Authority's designated representative is subject to the low bid being equal to or less than the Trigger Price(s) to be established for the applicable Bid Group(s) containing the Authority's accounts prior to the date of receipt of bids by the NJSMUAESA, under the advisement of the Energy Agent.

BE IT FURTHER RESOLVED that, notwithstanding the foregoing, the Authority's Director or in his absence the Chairman, may reject any bid, including, if necessary, all bids (and not award a contract), and if desirable, to authorize the NJSMUAESA to rebid the contract, provided that such rejection is in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et. seq.*

DATED: FEBRUARY 23, 2023


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman
Jack Sylvester

RESOLUTION NO. 23-08

Resolution of the Musconetcong Sewerage Authority to Amend the 2022 Operating Budget

WHEREAS, the Musconetcong Sewerage Authority's annual budget for the fiscal year ending December 31, 2022 was adopted on December 16, 2021; and

WHEREAS, it is desirous and necessary to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated during the fiscal year; and

WHEREAS, N.J.A.C. 5:31-2.8, Local Authorities Budget Law permits the governing body by resolution adopted by not less than a majority vote of the full membership thereof, transfer the amount of excess to those appropriations deemed to be insufficient;

NOW THEREFORE BE IT RESOLVED that the Board of the Musconetcong Sewerage Authority hereby authorizes the following appropriation transfers affecting the fiscal year 2022 be approved:

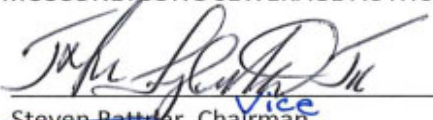
	<u>Transfer From:</u>	<u>Transfer To:</u>
Operating Appropriations:		
Cost of Providing Services – Other: Miscellaneous COPS	\$20,000.00	
Administration – Personnel: Salaries & Wages		\$5,000.00
Administration – Personnel: Fringe Benefits		\$2,000.00
Cost of Providing Services – Personnel: Salaries & Wages		\$7,000.00
Cost of Providing Services – Personnel: Fringe Benefits		\$6,000.00

BE IT FURTHER RESOLVED that two (2) certified copies of this complete amendment and Resolution be filed forthwith to the Director of the Division of Local Government Services for his certification of the Authority Budget so amended.


Joseph Schwab, Secretary-Treasurer

Dated: February 23, 2023

MUSCONETCONG SEWERAGE AUTHORITY


~~Steven Rattner, Chairman~~
Jack Sylvester

Governing Body

Recorded Vote

Member:	Aye	Nay	Abstain	Absent
Cangiano	✓			
Grogan	✓			
McNeilly	✓			
Michetti	✓			
Riccardi	✓			
Rattner				✓
Romano	✓			
Schindelar				✓
Schwab	✓			
Still	✓			
Sylvester	✓			

RESOLUTION NO. 23-09

Resolution of the Musconetcong Sewerage Authority to Amend the 2022 Capital Budget

WHEREAS, the Musconetcong Sewerage Authority's capital budget for the fiscal year ending December 31, 2022 was adopted on December 16, 2021; and


WHEREAS, N.J.A.C. 5:31-2.8, Local Authorities Budget Law provides that all amendments to the capital budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority vote of the full membership.

WHEREAS, an amendment to the 2022 capital budget is required to perform repair work on the Authority's roof and buildings HVAC, tertiary treatment project, influent screening project and air sampling.

NOW THEREFORE BE IT RESOLVED that the following amendments be made to the 2022 budget of the Musconetcong Sewerage Authority for its year ending December 31, 2022:

	From:	To:
Funding Source:		
Unrestricted Net Position Utilized	\$305,000.00	\$210,000.00
Debt Authorization		<u>\$1,000,000.00</u>
	<u>\$305,000.00</u>	<u>\$1,210,000.00</u>
Annual Budget Appropriation:		
Pump Station(s) Renewals	\$50,000.00	\$50,000.00
Aerator Study	\$40,000.00	\$40,000.00
Roofs – Plant and Buildings	\$150,000.00	\$150,000.00
CCTV Inspection and Cleaning Collection System	\$65,000.00	\$65,000.00
Tertiary Treatment		\$625,000.00
Influent Screening		\$225,000.00
Modems		\$30,000.00
Air Sampling		<u>\$25,000.00</u>
	<u>\$305,000.00</u>	<u>\$1,210,000.00</u>

BE IT FURTHER RESOLVED that two (2) certified copies of this complete amendment and resolution be filed forthwith to the Director of the Division of Local Government Services for his certification of the Authority Budget so amended.


Joseph Schwab, Secretary-Treasurer
Dated: February 23, 2023

MUSCONETCONG SEWERAGE AUTHORITY

Steven Rattner, Chairman
Jack Sylvester

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent
Cangelano	✓			
Grogan	✓			
McNeilly	✓			
Michetti	✓			
Rattner				✓
Riccardi	✓			
Romano	✓			
Schindelar				✓
Schwab	✓			
Still	✓			
Sylvester	✓			

RESOLUTION NO. 23-10

Resolution of the Musconetcong Sewerage Authority to Establish a Contingency Reserve

WHEREAS, the Musconetcong Sewerage Authority recognizes the possibility that emergencies or unforeseen events could occur that would result in a financial loss for the Authority; and

WHEREAS, it is in the best interest of the Authority to establish safeguards to mitigate such potential financial losses so it can continue to properly operate, manage, maintain and improve its facilities; and

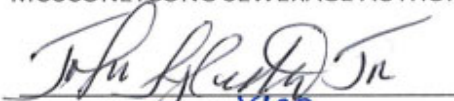
WHEREAS, the Authority has determined that there is a need to designate funds for such contingencies.

NOW THEREFORE BE IT RESOLVED that an unrestricted, designated Contingency Reserve Fund be established from unrestricted, undesignated net position in the amount equal to \$40,000.00.

MUSCONETCONG SEWERAGE AUTHORITY



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Jack Sylvester

Dated: February 23, 2023

Governing Body

Recorded Vote

Member:	Aye	Nay	Abstain	Absent
Cangiano	✓			
Grogan	✓			
McNeilly	✓			
Michetti	✓			
Rattner				✓
Riccardi	✓			
Romano	✓			
Schindelar				✓
Schwab	✓			
Still	✓			
Sylvester	✓			

RESOLUTION NO. 23- 23

RESOLUTION OF THE MUSCONETCONG SEWERAGE AUTHORITY
("AUTHORITY") AWARDING A CONTRACT ON AN EMERGENCY BASIS FOR
SLUDGE HAULING TO RUSSELL REID WASTE HAULING AND DISPOSAL
SERVICES

WHEREAS, on November 22, 2022 the Board of Commissioners of the Musconetcong Sewerage Authority awarded a contract to R&D Trucking, Inc. for sludge hauling to commence on February 16, 2023 at a cost of \$65.00 per thousand gallons; and

WHEREAS, on February 13, 2023 R&D Trucking, Inc. informed the Executive Director James Schilling that due to a health emergency it could not commence service on February 16, 2023 and asked the Authority to delay commencement of its contract and temporarily extend the existing vendor to February 28, 2023; and

WHEREAS, sludge hauling is an integral part of the operation of the Authority which cannot be delayed, and the failure of R&D Trucking, Inc. to commence the contract on February 16, 2023 constitutes an emergency as defined by N.J.S.A. 40A:11-6 of the Local Public Contracts Law; and

WHEREAS, the Executive Director notified the appropriate officials of the Authority of the default in the contract with R&D Trucking, Inc. and reached an agreement with the current contract provider, Russell Reid Waste Hauling and Disposal Services to continue service at a rate of \$76.50 per thousand gallons through February 28, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby confirms and ratifies the actions of the Executive Director in awarding an emergency contract to Russell Reid Waste Hauling and Disposal Services at a rate of \$76.50 per thousand gallons in accordance with N.J.S.A. 40A:11-6, which emergency contract shall continue until February 28, 2023.

DATED: February 23, 2023


Joseph Schwab, Secretary-Treasurer


John Sylvester, Vice-Chairman